



LASSEN CHILDREN AND FAMILIES COMMISSION

MINUTES OF MEETING

Thursday, August 3, 2000

Members Present: Dave Jones, Betsy Elam ,Cheryl Smith, Jan Irvin,
Jim Chapman, Patsy Jimenez, Yvonne O'Neill
Members Absent: Melanie Goddard, Barbara Malone
Visitors Present: Janet Lasick, Pam Tupper, Tom Keeffer,
Staff to the Commission: Laura Roberts

1. **Call to Order:** The meeting was called to order by President, Cheryl Smith at 1:40 p.m. in the Barry Creek Meeting Center, 1345 Paul Bunyan Road, Suite B, Susanville, California.
2. **Introductions:** All members of the Commission and visitors introduced themselves. Pam Tupper of the Shasta Consortium of Community Health Clinics was welcomed as a new visitor to the Commission.
3. **Approval of Minutes:** Betsy Elam moved that the minutes of 6/1/2000 and 6/22/2000 be approved as submitted. Patsy Jimenez seconded the motion, and the Commission approved the minutes unanimously.
3. **Public Hearing on State Commission Audit:** A public hearing on the Annual Audit of the California and Families Commission was declared open. The document was reviewed with no additional comment or question. The public hearing was closed.
4. **Public Hearing on Local Audit for 98-99 Fiscal Year:** A public hearing on the local audit for 98-99 Fiscal Year was declared open. The brief two page report was reviewed with no additional comment or question. The public hearing was closed.
5. **Letter of Resignation of Melanie Goddard:** Melanie Goddard has moved to Woodland and has submitted a letter of resignation. Melanie was one of the original commission members and her letter was accepted with an expression of gratitude for her dedication to the Lassen Children and Families Commission. The County Clerk is to be contacted regarding recruitment of a new commission member. The Board of Supervisors will provide the same review and selection process.
6. **Statewide Conference of County Commissions Report:** Jan Irvin, Yvonne O'Neill, Cheryl Smith and Laura Roberts attended the Statewide Conference of County Commissions held in Davis on July 27 and 28, 2000. Many excellent break out sessions were attended by the attendees, many new people were met and a great deal of networking and information sharing was conducted. Many pamphlets, and other resources provided by the conference were shared and are available to others at 1345 Paul Bunyan Road, Suite B, Offices of Diversified Management and the Lassen Children and Families Commission.
7. **Dental Summit Update:** Laura reported that the Lassen Children and Families Commission has received a \$20,000 grant to cover the expenses associated with the Children's Dental Health Planning Summit. The State Commission and the Technical Support Center are assisting in locating a consultant to help with the summit. A tentative time line is to have the summit in late September. Laura added that Camp Ronald McDonald is the potential place of the event. Laura stated that the grant funds are to cover a four county collaborative summit covering the counties of Lassen, Modoc, Plumas, and Sierra. Lassen County is to be the lead county and will provide the fiscal management. A memorandum of understanding was prepared by the State Commission and circulated to each county for signing.

8. **Website Development:** The Web Site is being hosted by the California Children and Families Commission. The site will contain our Strategic Plan, Minutes, Agendas, and other information about Lassen Children and Families Commission activities. Progress regarding implementation of the Strategic Plan will be posted there also. The web site is under development.
9. **Insurance for Commission:** Errors and Omissions insurance was obtained for the Commission from Robert F. Driver Company through their Special Liability Insurance Program (SLIP).
10. **Other Business:**
 - A. **October 16, 2000 "Safe From the Start" Conference** is being held in Redding. This Conference is a one-day workshop on reducing children's exposure to violence. This workshop will offer tools and information to help communities reduce the number of children exposed to violence, and improve the health and well-being of children exposed to violence. It was suggested that the notice of this Conference be sent to each school in Lassen County.
 - B. **Advisory Committees from each geographical area of Lassen County** was suggested. From that discussion it was decided that the next commission meeting should be held in Bieber because the participation in the public forum was so great. The Commission stated that it would conduct its regular meetings occasionally in south county, west county, and in Susanville.
 - C. **Subpoena:** Laura stated that she had been served with a subpoena to produce a variety of records to the attorneys for the California Retail Tobacconists Association by August 18, 2000. Laura explained that each county commission in the State of California, as well as County Clerks, and some other groups, had received the same subpoena, and this lawsuit has been going on for over a year trying to upset the Prop 10 initiative. Documents will be provided as requested.
 - D. **Communication with other agencies:** The Commission would like to see us increase our communication with all agencies about what we are doing. A Newsletter was suggested and Yvonne volunteered to help with one. Laura will prepare a draft newsletter.
11. **Next Meeting Date, Time, and Tentative Agenda:** The next meeting of the Commission is scheduled to be held on September 7, 2000 at 7:00 p.m. in the Memorial Hall in Bieber, California. Tentative topics for the agenda include child care, preschools, family resource centers, getting our strategic plan specific, updates, and fiscal report.
12. **Adjournment:** The meeting was adjourned at 3:05 p.m.

Respectfully Submitted,
Laura J. Roberts, Executive Director